**July 2013-1**

**July 15, 2013**

The Gettysburg Board of Education held their regular meeting on the above date in the Elementary Library. Present were the following: Kay Schmidt, Matt Cronin, Kevin Geditz, Paul Kellogg, Ryan Lake, Brian Robbennolt, and Kim Schweiss. Also present were Tim Hagedorn, Wendy Smith, Barb Everson, Mike Schlachter, Ron Larson and J.D. Long.

The meeting opened at 7:00 PM with a Pledge of Allegiance.

The first item of business was a public hearing on the Proposed Budget for the 2013-2014 school year. The board reviewed and discussed the proposed budget.

President Schmidt called the meeting to order at 7:25 PM.

A thank you card was read from Lu Tobin, Gettysburg Medical Center, thanking the Board for allowing them to use our kitchen for short term use. They also thanked Don Frost for his help.

Motion by Cronin, second by Kellogg to approve the agenda with the following additions: Budget Resolution and Rescind resignation. All present voted aye. Motion carried.

Motion by Lake, second by Schweiss to approve the following consent agenda: approve the minutes of the June 10, 2013 regular board meeting; approve the financial reports; approve the 6-30-13 claims; and declare surplus and obsolete the items due to being outdated and to be disposed of properly. All present voted aye. Motion carried. The list of obsolete items is on file in the business office.

June 30, 2013 CLAIMS PRESENTED FOR PAYMENT

VENDOR AMOUNT DESCRIPTION

**GENERAL FUND**

NCCI 10,446.00 WORKERS COMP DEPOSIT INS FOR NEXT YR

MDU 12.00 ELECTRICITY BUS BARN

VENTURE COMMUNICATIONS 180.75 COMMUNICATIONS

WEX BANK 9.00 MONTHLY GAS CARD FEE

CROWN AWARDS (43.15) VOIDED FROM LAST MONTH

AVERA QUEEN OF PEACE 64.90 BUS DRIVER PHYSICAL

BMS, INC. 717.13 REPAIR CHAIR/WATERPUMP/POSTS

CENTURY BUSINESS PRODUCTS INC 30.00 ELEM LIB COPIES

DAKOTA FARM & RANCH SUPPLY 39.23 CUST SUPPLIES

DEADWOOD LODGE 262.24 LODGING/ADMIN LDSHIP CONF

ELAN FINANCIAL SERVICES 489.45 FISCAL LAMINATOR

ELITE BUSINESS SYSTEMS INC. 207.52 SAVIN COPIER/PRINTER SUPPLIES/COPIES

ENGEL MUSIC SUPPLY INC 65.00 BAND/JAZZ BOOKS

G'BURG SCHOOL/DISTRICT REFUND 2,337.63

 CITY OF GETTYSBURG 60.00 BUILDING PERMIT

 ELAN FINANCIAL 350.39 TRACK TENT PARTS, LIBRARY AR AWARDS

 SDSAA 190.00 SUMMER ADMIN CONF REGIS

 SDAAE 399.00 AG SUMMER CONF REG/DUES

 AMBER MIKKELSEN 185.46 REIMB TOWING/BATTERY FOR SUBURBAN

 UNCLAIMED FREIGHT 168.00 W.SMITH OFFICE CHAIR

 GETTYSBURG LUNCH FUND 984.78 2ND HELPINGS CHARGE PAID BY SCHOOL

GAS'N GOODIES 445.44 SCHOOL VEHICLE GAS AND CARWASHES

GETTYSBURG ROTARY CLUB 502.50 MEALS/DUES 2012-13

GOLDEN WEST TECHNOLOGIES 8,810.00 PARTIAL PMT STUDENT LAPTOPS

HAUFF MID-AMERICA SPORTS 6,928.85 TRACK UNIFORMS/VB SHORTS

HEARTLAND WASTE MANAGEMENT INC 480.00 MAY/JUNE GARBAGE FEE

IN STITCHES 347.50 GOLF SHIRTS/COACHES SHIRTS

J.W. PEPPER & SON INC 128.48 ALL-STATE CHORUS MUSIC&FOLDERS

KELLY INN 50.00 LODGING FCCLA LEADERSHIP CONF

MIDWAY PARTS INC 125.08 CUSTODIAL SUPPLIES

MIKKELSEN, AMBER 196.00 MEALS NATIONAL FCCLA

MONTANA DAKOTA UTILITIES 18.74 ELECTRICITY BUS BARN

NEW CREATIONS 9.22 FISCAL PAPER

NIMCO INC 341.39 TATU MATERIALS

PEARSON EDUCATION 2,724.03 DECODABLE READERS 1ST GRADE/MAAS FOUNDATION

PETTY CASH 110.12 POSTAGE

POTTER COUNTY NEWS 465.90 PRINTING/ENVELOPES/ADVERTISING

R & K MECHANICAL 100.02 CUSTODIAL SUPPLIES/PARTS

SAFEGUARD BUSINESS SYSTEMS 42.08 FISCAL SUPPLIES

SANFORD HEALTH PLAN 33.00 HEALTH INS ADMIN FEE

**July 2013-2**

SCHATZ ELECTRIC INC 933.80 CUST SUPPLIES/REPAIR

SCHLACHTER LUMBER 1,611.98 CUSTODIAL SUPPLIES

SCHATZ, MARK 350.00 WEIGHT ROOM SUPERVISOR

SCHOOL SPECIALTY INC 1,970.46 LIBRARY CHAIRS

SLEEP INN 55.00 LODGING IPAD TRAINING

SMITH, WENDY 204.00 MILEAGE LEADERSHIP CONFERENCE/IPAD TRAINING

TAYLOR MUSIC 210.50 REPAIR SCHOOL INSTRUMENTS

TRAINING ROOM INC 1,253.50 AD SUPPLIES

TRUE VALUE HARDWARE 484.71 CUST SUPPLIES

WEX BANK 9.00 MONTHLY GAS CARD FEE

**CAPITAL OUTLAY FUND**

WEX BANK 74.14 SCHOOL VEHICLE GAS

APPLE COMPUTER INC 19,268.55 IPADS/APPLE TVS/CONVERTERS-MAAS FOUNDATION

CITY OF GETTYSBURG 185.55 WATER

ELITE BUSINESS SYSTEMS INC. 250.58 SAVIN COPIER/PRINTER LEASES

G'BURG SCHOOL/DISTRICT REFUND 201.20

 KEITH SCOTT 141.52 REIMBURSE FUEL

 AMBER MIKKELSEN 59.68 REIMBURSE FUEL

GAS'N GOODIES 1,356.46 SCHOOL VEHICLE GAS

GOLDEN WEST TECHNOLOGIES 15,000.00 STUDENT LAPTOPS/BAGS, PARTIAL PMT

LEC INC - LOGAN ELECTRIC 251.15 RED ROCK FOR TRACK COMPLEX

MONTANA DAKOTA UTILITIES 1,515.18 ELECTRICITY/NATURAL GAS

OLIVER & ANDY'S BOOK CO 636.82 LIBRARY BOOKS

RDP CONSTRUCTION 1,260.21 DISCUS CAGE CONCRETE

RIVERSIDE PUBLISHING CO 1,580.00 TEACHER IPAD CASES/EQUIPMT—MAAS FOUNDATION

SCHATZ ELECTRIC INC 1,165.96 GARBAGE DISPOSAL

STANDARD & POOR'S 11,000.00 BOND RATING ANALYSIS/BOND $

WEX BANK 141.17 SCHOOL VEHICLE GAS

**SPECIAL EDUCATION FUND**

GETTYSBURG MEDICAL CENTER 910.00 PT/OT SERVICES

KIDS TALK 259.50 SPEECH SVC

POTTER COUNTY NEWS 21.00 ADVERTISING

**FOOD SERVICE FUND**

HEARTLAND WASTE MANAGEMENT INC 120.00 MAY GARBAGE SERVICE

**PAYROLL**

GENERAL FUND 106,465.57 SALARIES/INS/RETIREMENT

SPED FUND 13,319.15 SALARIES/INS/RETIREMENT

FOOD SERVICE 532.82 SALARIES/INS/RETIREMENT

DRIVERS ED 189.35 SALARIES/INS/RETIREMENT

We had received notice from Mike Bohnenkamp at Ace Hardware that the bus barn would no longer be available to us as of June 30, 2013. Mike Schlachter, J.D.Long and Ron Larson discussed possible rental solutions. A committee of Robbennolt, Kellogg, and Lake will meet with Mr. Hagedorn during this month and will make recommendations back to the board next month.

Motion by Cronin, second by Schweiss to approve the following contracts: Joseph Lehman, Sped Paraprofessional $16,000.00 and JHBBB coach $1536.26; Wendy Rausch, Assistant GBB coach $2,304.40; Jessica Larson, Head Cross Country coach $2,150.77, Michael Schlachter, 2,918.90 Head Wrestling coach; and Eric Stuwe, Assistant Wrestling coach

$2,150.77. All present voted aye. Motion carried.

The sports coop was discussed.

Motion by Cronin, second by Kellogg to approve the Consolidated App/IDEA flow-through funds application. All present voted aye. Motion carried.

Motion by Robbennolt, second by Geditz to approve the following budget supplement:

Means of Finance

Donation(Maas Foundation) 21-1920 $ 28,000.00

Appropriations

Expenditure(Ipads) 21-1131 471 $ 28,000.00

All present voted aye. Motion carried.

Motion by Geditz, second by Lake to rescind the motion to accept Theresa Goebel’s resignation. All present voted aye. Motion carried. She will continue her employment at Gettysburg School.

**July 2013-3**

Motion by Schweiss, second by Geditz to adjourn as the 2012-2013 Board of Education. All present voted aye. Motion carried.

The meeting was adjourned at 8:16 PM.

**July 2013-4**

The 2013-2014 Board of Education was called to order at 8:16 PM by Superintendent Tim Hagedorn. The first item of business was giving the oath of office to board members Matt Cronin and Kevin Geditz for their new three year term.

Superintendent Hagedorn then called for nominations for school board president. Kay Schmidt nominated Matt Cronin. Paul Kellogg seconded the motion. Brian Robbennolt moved that nominations cease and an unanimous ballot be cast for Cronin. Schmidt seconded the motion. All present voted aye. Motion carried.

Board President Cronin called for nominations for school board vice-president. Kevin Geditz nominated Kay Schmidt. Kim Schweiss seconded the motion. Paul Kellogg moved that nominations cease and an unanimous ballot be cast for Schmidt. Geditz seconded the motion. All present voted aye. Motion carried.

Motion by Schmidt, second by Kellogg to approve the agenda with the following addition: add Open Enrollment. All present voted aye. Motion carried.

Motion by Lake, second by Robbennolt to approve the following Consent Agenda: All present voted aye. Motion carried.

a.July 15, 2013 Claims Presented for Payment

VENDOR AMOUNT DESCRIPTION

**GENERAL FUND**

BW INSURANCE 10,428.00 VEHICLE&LIAB/UMBRELLA INS

ASSOCIATED SCHOOL BOARDS OF SD 823.79 BOARD DUES

BERKLEY ASSIGNED RISK SERVICES 20,496.06 REMAINDER OF W/C INS

CNA SURETY 105.00 BUSINESS MANAGER BOND

DEMCO 1,011.24 LIB SUBSCRIPTION RENEWALS

GROUP CAST, LLC 607.50 RENEW SCHOOL REACH

HAUFF MID-AMERICA SPORTS 856.70 FB HELMETS

IMPACT APPLICATIONS, INC. 500.00 CONCUSSION TESTING LICENSE

MARCO, INC. 71.60 FISCAL COPIER MAINTENANCE FEE

OAHE AREA YOUTH CENTER 1,500.00 CITY AUD RENT JULY-SEPT

RENAISSANCE LEARNING, INC 2,656.50 ACCEL READER/STAR

SD LIBRARY NETWORK 337.50 2013-14 LIBRARY MBRSHIP

SD TEACHER PLACEMENT CENTER 420.00 2013-14 ENROLLMENT FEE

SHI INTERNATIONAL CORP 2,984.22 SOFTWARE LICENSES--WINDOWS

SOFTWARE UNLIMITED, INC 3,600.00 FISCAL/SOFTWARE MAINT FEE

**SPECIAL EDUCATION FUND**

BERKLEY ASSIGNED RISK SERVICES 2,517.02 W/C INSURANCE

**CAPITAL OUTLAY**

BW INSURANCE AGENCY 10,789.00 PROPERTY INSURANCE

**FOOD SERVICE FUND**

BERKLEY ASSIGNED RISK SERVICES 1,372.92 W/C INSURANCE

SNA 36.25 DUES/APP SIEBRASSE

b.Appoint Business Manager Everson as Secretary to Board

c.Designate Offical Depositories as Bank of the West and Great Western Bank

d.Name Potter County News as the official newspaper

e.Set 7:30 PM in the Elementary Library on the 2nd Monday of the month as the time and place for school board meetings.

 The Board affirms their authority to reschedule a regular meeting or call a special meeting.

f.Set compensation for board members at -0-. Mileage will be paid to a board member attending meetings related to

 school business. Board members attending overnight meetings will be reimbursed for meals and lodging.

g.Adopt the Board Policy Manual

h.Appoint Mr. Hagedorn as Administrator for Lunch fund, Title/REAP Programs, FSA programs, 504 Administrator,

 and Attendance officer.

i.Appoint Tylee Norman to sign FSA documents.

j.Appoint Business Manager Everson as the administrator of the Trust and Agency Fund.

k.Authorize the Business Manager to borrow among funds, if necessary for cash flow; also pay bills between board

 meetings to obtain discounts, avoid penalties and pay athletic officials. Also approve $5000.00 to be kept in the Imprest

 Fund in the Trust & Agency to pay bills between board meetings.

Committees will be appointed as needed.

Dean Marske, HKG Architects, discussed the new school. Bids will be sent to the exchange on July 30th and printed in the PC News on July 31st, with an opening date of August 21, 2013.

Motion by Kellogg, second by Schmidt to publish the Personnel Salaries for the 2013-2014 school year. All present voted aye. Motion carried.

**July 2013-5**

**Administration**: Tim Hagedorn—69,010.00, Wendy Smith—53,681.54 Activity--$460.88, Barbara Everson, 39,096.63.

**Certified** Staff: Penelope Baus--39,538.23, Jay Berglund-- 31,619.84, Concessions 2,845.78, Cristina Bieber—33,680.49, Jamie Cronin—36,846.58, Activity 5,342.76, Valerie Dahlquist—30,975.28, Kim Goebel 34,075.91, Activity 1,022.28, Kathrine Heffernan—32,500.00, Tricia Heien—31,025.28, April Hobert-- 34,360.00, SPED Director 10,609.00, Justin Jensen—30,725.28, Activity 2,611.62, Catherine Larson-- 34,282.24, Activity 85.70, Jessica Larson—30,925.28, Activity 1,700.89, Kathryn Larson—33,894.15, Joseph Lehman—16,000.00, Activity 1,536.26, Mandy Lewis—30,725.28, Amber Mikkelsen—33,075.28, Activity 2,976.77, Tylee Norman—30,725.28, Summer 10,823.68, Activity 1,536.26, Julie Poeppel—37,259.67, Activity 2,794.48, Mary Quiett—35,591.04, Christine Saltsman—32,190.19, Activity 3,083.92, Cynthia Schmidt—15,362.65, Keith Scott—35,095.02, Summer 8,374.95, Activity 4,737.83, Sally Simon—33,025.58, Activity 1,651.28, Vernon Smith—34,471.62, AD 7,066.81, Activity 6,377.25, Patricia Stoner—37,016.86, Julie Williams—39,140.40, Activity 1,075.38, Sara Wuttke—36,271.33.

**Non-Certified**: Christopher Dutenhoeffer—7.25/hr, Spencer Shaw—7.50/hr, Ashley Siebrasse—7.25/hr, Lucas Smith—7.25/hr, Jamie Ahlemeier—8.70 per hour, Don Frost—15.75/hr, 23.62/hrOT, Theresa Goebel—10.20/hr,Joseph Lehman—10.08/hr route driver, 10.50/hr activity driver, Duane Manharth—12.20/hr, 18.30/hrOT, Nancy Smith—11.39/hr, Keith Scott 10.08/hr route driver, 10.50/hr activity driver, Marilyn Scott, 8.80/hr, 10.08/hr route driver, 10.50/hr activity driver, Peggy Siebrasse—8.80/hr, Nadine Simon—11.40/hr, Vicky Westphal—8.60/hr, Delores Wickersham—9.55/hr, Jessica Larson—2,150.77, Wendy Rausch—2,304.40, Michael Schlachter—2,918.90, Eric Stuwe—2,150.70.

Motion by Geditz, second by Schweiss to set the following prices:

Lunch: Adults $3.50, Elementary $2.50, JH/HS $3.00

Breakfast: Adults $1.75, Students $1.25

Athletic Events: Adults $5.00, Students $3.00

Football Parking: $25.00 per season, including play-off games

Activity Tickets: Adults $30.00, 7-12 $20.00, 1-6 $10.00. Over 65 free with Golden Battler Card

Substitute Teachers: $90.00 current certification, $70.00 lapsed certification, $60.00 non-certified. All subs will be reimbursed an additional $10.00 per day after 10 consecutive days for the same teacher.

All present voted aye. Motion carried.

Mr. Hagedorn is the only one attending the State Convention. No action was taken on selecting a State Convention Delegate.

Motion by Lake, second by Kellogg to set mileage rates at 37 cents/mile with 20 cents/mile paid if a school vehicle is available and the employee chooses to drive their own vehicle. All present voted aye. Motion carried.

Fuel bids were obtained with the following results: Gas & Goodies-- 3 cents off per gallon for gas and diesel and 20 free car washes; The Burg-- 5 cents off per gallon for diesel and gas. Motion by Lake, second by Schweiss to accept the bid from The Burg for both gas and diesel for the 2013-2014 year. All present voted aye. Motion carried.

Motion by Schmidt, second by Lake that Logan Electric will be the electrician for the school year. All present voted aye. Motion carried.

Motion by Kellogg, second by Schmidt to approve Open Enrollments OE2013-2014-1, and OE2013-2014-2. All present voted aye. Motion carried.

Mrs. Wendy Smith distributed JH/HS handbooks and briefly discussed some of the changes. They will be voted on at the next board meeting. She discussed the new IPADs and training. She is getting ready for the new school year.

Mr. Hagedorn is attending the Superintendent’s conference in Pierre this week. He is also attending the Associated School Board convention in August in Sioux Falls. The playground equipment and fencing was discussed. The yellow busses passed inspection. The white bus will be inspected in Pierre. Mr. Hagedorn discussed the proposed Rotary skyboxes project at the football field. Cheerleading try-outs were discussed.

Motion by Geditz, second by Lake to adjourn the meeting. All present voted aye. Motion carried.

The meeting was adjourned at 9:35 PM.

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Barbara Everson, Business Manager Matthew Cronin, Board President

Published once at the total approximate cost of $